We are an equal opportunity employer, dedicated to a policy of non-discrimination on any basis including race, creed, color, age, sex, religion or national origin.



HEALTHCARE SOLUTIONS 1551 Forum Place Suite 500B West Palm Beach, FL 33401 P: (561) 491-4274 F: (561) 471-7124

## RN/LPN/CNA/HHA CHECKLIST

LAST NAME:

FIRST NAME:

CREDENTIALS	TERM / DATE ISSUED	COMPLETED	MISSING	EXPIRE
DRIVER'S LICENSE				
SOCIAL SECURITY CARD				
ALIEN/RESIDENT CARD (IF APPLICABLE)				
CHEST X-RAY OR PPD 2 YEARS	2 YEARS			
PHYSICAL (FREE OF COMMUNICABLE DISEASE)	WITHIN 6 MONTHS			
LEVEL II	EVERY 5 YEARS			
CLINICAL LICENSE (IF APPLICABLE)	2 YEARS			
HHA 75 HOUR DIPLOMA (IF APPLICABLE)	1 TIME			
CPR (AMERICAN HEART ASSOCIATION)	2 YEARS			
OSHA	1 YEAR			
DOMESTIC VIOLENCE	1 YEAR			
MEDICAL RECORDS (NURSES)	1 YEAR			
HIV	1 TIME			
ASSISTING WITH MEDICATIONS	1 YEAR			
ALZHEIMERS'S	1 TIME			
HIPAA	1 TIME			
HEP B WAIVER	FORM PROVIDED			
AUTO INSURANCE				
LIABILITY INSURANCE	1 YEAR			
IV CERTIFICATION	1 TIME			